



Moving Checklist - Its time to get Organised

4 weeks

- Notify your Real Estate Agent/Landlord of vacation of premises date.
- Arrange to settle all outstanding bills.
- Start collecting packing material and boxes you may need.

3 weeks

- Arrange removalist
- Arrange cleaner
- Begin packing items you won't be using before the move, i.e. those stored at the back of your cupboard or in your shed/garage.
- Create inventory lists while you are packing. Attach one to each box as you pack it, and add what room they will be going into, this will help if you need to find something after it has been stored.
- If you are moving interstate make your travel bookings/arrangements i.e. plan your route, travel stops and accommodation.
- If you have pet/s notify your new council for re-registering.

2 -1 weeks

- Arrange connection of all utilities (electricity/gas/phone/internet) and required insurance. We can help you get connected through Direct Connect.you just have to ask.
- Defrost fridge (use bi-carb soda to remove odor)
- Arrange for a property inspection.
- Empty the fridge and pantry, and don't forget to clean the interior and exterior of the oven.
- Redirect your mail for 1, 3, 6 or 12 months, or up to a chosen date. Remember to allow 3 full business days for Australia Post to process your application.
- Plan ahead for the first night in your new home. Pack overnight/weekend bags so you don't have to rummage through boxes for the items you need immediately. If you have children and/or pets pack a box with some of their possessions that they can have when they get to the new home.
- Finish all your packing. Turn off the fridge, freezer and washing machine to defrost and dry out the day before moving day.

Moving Day

- Final pack of regularly used items
- Check all cupboards
- Return keys to your landlord/managing agent/selling agent or to the cleaner to do the final clean

Good Luck with your move and hope you settle into your new home quickly.